

Annual General Meeting 2021

Date: November 4, 2021

7:00 pm MDT via Zoom

Agenda

1. Call to order
2. Approve agenda
3. Appoint scrutineer
4. Reports
 - 4.1. Community Association Background
 - 4.1.1. Difference between CA and HOA – roles and responsibilities
 - 4.1.2. History of CA formation
 - 4.1.3. Difference between working board and governance board
 - 4.2. Financial Update
 - 4.2.1. Audited Financial Statements
 - 4.2.1.1. MOTION to accept audited financial statements
 - 4.2.2. Appoint the auditor for 2022 financials
 - 4.2.2.1. MOTION to accept auditor appointment for 2022 financials
5. Election of board
 - 5.1. Introduce nominations made in advance of meeting
 - 5.2. Call for nominations from “floor”
 - 5.3. Candidate speeches
 - 5.4. Election
 - 5.5. MOTION to accept results of election
6. Special Resolution to amend Director Terms in the Bylaws

To facilitate smooth transitions of power between boards, it is proposed that at any one time only a portion of the board and executive are up for re-election. In order to achieve this, the term length of directors will need to be modified in the Bylaws from a term of 1 year to 2 years. It is also proposed that the article defining that only 50% of the board can be elected in a single year is removed from the Bylaws and moved into a policy. The policy will specify which members of the executive will be elected in each of the alternating years. It is also proposed to modify the attendance articles of the General Meetings, Special general Meetings and Annual General Meeting to allow all members to attend and vote electronically or by phone.

The following amendments to the Bylaws are proposed:

Article 5.2.2

Attendance – at a General Meeting is open to the public, except that all or part of any meeting may be closed to non-members by a majority vote of attending members. Participation by members in a General Meeting may take place in person, by telephone conference call, or via electronic medium. A member participating in a meeting in accordance with this Bylaw shall be deemed to be present at the meeting, shall be counted in the quorum, and shall be entitled to speak and vote.

Article 5.3.2

Attendance – at a Special General Meeting is open to the public, except that all or part of any meeting may be closed to non-members by a majority vote of attending members. Participation by members in a Special General Meeting may take place in person, by telephone conference call, or via electronic medium. A member participating in a meeting in accordance with this Bylaw shall be deemed to be present at the meeting, shall be counted in the quorum, and shall be entitled to speak and vote.

Article 5.4.2

Attendance - at an Annual General Meeting is open to the public, except that all or part of any meeting may be closed to non-members by a majority vote of attending members. Participation by members in an Annual General Meeting may take place in person, by telephone conference call, or via electronic medium. A member participating in a meeting in accordance with this Bylaw shall be deemed to be present at the meeting, shall be counted in the quorum, and shall be entitled to speak and vote.

Article 6.4

The term of office for each Director is two (2) years. The President's role may only be filled by an individual who has been a director for a minimum of one (1) term. No Executive role shall be held for more than two (2) consecutive terms, such that a member of the Executive who has held the same position for two (2) consecutive terms must wait out a term hiatus before such an individual may hold that position again, assuming they are still a member in good standing.

Article 6.5

A Nominating Committee appointed by the Board of Directors will prepare a list of nominated individual members who are qualified and willing to serve as Directors. This list will be presented for election at the Annual General Meeting. In order to serve on the Board, nominations must be received and processed as per the Terms of Reference of the Nominating Committee. Nominations from the floor may be taken at the Annual General Meeting if a position is not covered from a candidate on the list from the Nominating Committee. This nomination will be subject to the process outlined in the Terms of Reference of the Nominating Committee.

In accordance with Article 2.26 of the Bylaws, this resolution is being presented to the membership more than 21 days in advance of the November 4, 2021 Annual General Meeting. To pass, 75% of the membership in attendance at the November 4 meeting must vote in favour of the resolution. We look forward to taking a vote on the proposed amendment at that time.

6.1. MOTION to accept Special Resolution to amend Bylaws

7. Adjournment